PDC/ETC COACH

DEPARTMENT: EDUCATION
REPORTS TO: EDUCATION MANAGER
LOCATION: DESIGNATED TRAINING AND FIXTURE VENUES

JOB SUMMARY AND MAIN PURPOSE

To support with the coaching and development of the players within their age group. Communicate with the lead coach within their age group to ensure quality provision and challenge the players as individuals and as a collective. Assistant coaches will be expected to communicate with the lead coach regarding the progress and organisation of players within their age group.

KEY RESPONSIBILITIES

- Support with the coaching within their age group in line with the playing philosophy.
- Contribute to the squad selection within their age group.
- Contribute to the session planning for training within their age group.
- Contribute to the two reviews for their age group at designated times throughout the season.
- Communicate effectively with staff within their age group so that players are appropriately challenged.
- Complete attendance registers, team challenges and ensure results are reported correctly.
- Contribute to creating a positive, enjoyable and professional environment for players within their age group.

GENERAL RESPONSIBILITIES

- To support with the delivery of two training sessions per week to their squad in line with the required contact time and syllabus of work.
- To attend and support with their squad's fixtures in line with the agreed fixture schedule.
- To attend and contribute to staff CPD sessions where appropriate.
- To ensure all required equipment within their squad is present and looked after.
- To ensure all compliance is met such as team sheets, match results and first aid/medical/ safeguarding and welfare reporting.
- If absent, provide the phase lead and lead coach with two weeks' notice where possible.
- Ensuring continuous compliance with the requirements of relevant Health & Safety and Data Protection legislation. It is the duty of every staff member to take reasonable care of their own and other people's health, safety, and welfare, and to report to DCCT any situation which poses a serious or imminent threat to the well-being of themselves or of any other person.
- It is essential that there is a consistent and effective approach to the process of identification and management of risks across the Trust. The escalation of risk within an organisation is a key mechanism for ensuring that risk is managed at the appropriate level by the appropriate individuals. All staff have a duty to ensure compliance with the Trust's Risk Management policies and procedures.
- Demonstrating the impact of DCCT programmes is a key performance indicator for the Trust. Capturing, recording, and analysing data is essential in supporting this. All staff are required to ensure they play their role where applicable.
- The assurance of quality is fundamental for all work undertaken by DCCT and should be implemented by all staff in their work. To that effect DCCT shall: Regularly monitor and measure the quality of its work methods, outputs and outcomes with a view to ensuring high quality standards, best value and continuous improvement.
- To uphold the Trust's Equal Opportunities policies & practices, positively promoting equality of opportunity.

PERSON SPECIFICATION

ESSENTIAL QUALIFICATION, EXPERIENCE & SKILLS

- UEFA C Licence or equivalent
- FA Safeguarding
- FA First Aid
- Enhanced DBS
- Experience of working with people of an age relevant to the role
- Effective communicator
- Organised
- Proactive
- Reflective
- Competent with the use of IT

DESIRABLE QUALIFICATION, EXPERIENCE & SKILLS

- UEFA B Licence
- Youth Module 1, 2 & 3
- Full UK driving licence and access to a vehicle
- 5 years or above, coaching or playing the game
- Held management positions in previous roles
- Coached within an elite environment
- Knowledge of the female game

VALUES

Our values underpin everything we deliver as a charity. The postholder is responsible for role modelling these values and is accountable for their own attitude and behaviour.

We are:

- **Innovative**
- **Purposeful**
- **Caring**
- **Trusted**
- **Collaborative**
- **Inclusive**

EQUALITY, DIVERSITY & INCLUSION

Derby County Community Trust believe our workforce should be as diverse as the communities we serve. We are committed to encouraging equality, diversity & inclusion throughout our workforce, and eliminating unlawful discrimination.

SAFEGUARDING

Derby County Community Trust have a responsibility to promote the welfare of all children, young people, and adults at risk to keep them safe and is committed to working in a way that protects them. The Trust expects all staff and volunteers to share this commitment.

Derby County Community Trust's Job Applicant Privacy Policy can be found **here**.