



KINGS TRUST 'TEAM' PROGRAMME LEADER

DEPARTMENT: EDUCATION

REPORTS TO: EDUCATION MANAGER

LOCATION: 14 PRIDE POINT DRIVE, PRIDE PARK, DERBY, DE24 8BX

JOB SUMMARY AND MAIN PURPOSE

Derby County Community Trust works in partnership with the King's Trust to deliver the 'Team Programme' in Derbyshire. The programme is specifically designed to engage with 16-25 year olds who are not in education, employment or training (NEETs). It provides a 12 week pathway that combines structured team-based learning and individual work placements giving individuals an opportunity to re-engage in learning and participate in community projects.

We are looking for a passionate and proactive individual to support in developing and delivering the programme. The successful candidate will be expected to build strong relationships with partner organisations to recruit individuals to the training course. A key element of the role is to deliver a 12 week interactive learning programme, track progression and milestone by collecting data and produce comprehensive reports at the end of each cohort.

You will be expected to support in the growth of the programme and ensure its successful delivery as it expands across Derbyshire, strengthening key partnerships and helping to maximise the opportunities available to young people.

KEY RESPONSIBILITIES

- Identify and recruit eligible NEET participants through effective partnerships with training, employment, youth, and educational providers
- Deliver high quality programme content which includes team learning, community activities, and work placement quality programme content which includes team learning, community activities, and work placement
- Lead and support participants throughout the 12 week programme, ensuring their safety, wellbeing, and appropriate conduct
- Set clear goals for each participant to support their progress
- Build and maintain strong relationships with community organisations to enhance programme opportunities and onward progression routes into education, employment or training
- Monitor progress through regular reviews and maintain accurate records using agreed systems
- Produce timely reports for internal use and contribute to programme planning and evaluation
- Arrange progression support for each participant to assist their transition into education, employment, or training.
- Organise and lead residential activities
- Other such duties as are necessary for the maintenance and development of the Team

PERSON SPECIFICATION

ESSENTIAL

- Willingness to complete King's Trust Team Leader training.
 - Experience of delivering educational based programmes to young people.
 - Experience supporting NEET young people.
 - Experience working with partner organisations.
 - Strong communication and interpersonal skills.
 - Ability to plan, deliver, and review structured programme content including team activities, placements, and residential.
 - Ability to set and monitor participant goals and maintain accurate records.
 - Passionate, proactive, and able to encourage positive engagement from young people.
 - Knowledge of barriers faced by NEET young people and approaches that support progression Good planning and organisational skills and the ability to manage multiple priorities.
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DESIRABLE

- Relevant qualification or equivalent experience in youth work, education, employability, or community development.
- Educated to degree level.
- Knowledge of local provision for disadvantaged young people.

This post will be subject to an enhanced DBS check and the requirement for the postholder to hold business use insurance on their personal vehicle.

VALUES

Our values underpin everything we deliver as a charity. The postholder is responsible for role modelling these values and is accountable for their own attitude and behaviour.

We are:

- **Caring** in our approach
- **Collaborative** in our partnerships
- Creating **meaningful** experiences
- Effectively fulfilling **potential**
- Taking **pride** of our work
- **Valued** by our community

EQUALITY, DIVERSITY & INCLUSION

Derby County Community Trust believe our workforce should be as diverse as the communities we serve. We are committed to encouraging equality, diversity & inclusion throughout our workforce, and eliminating unlawful discrimination.

SAFEGUARDING

Derby County Community Trust have a responsibility to promote the welfare of all children, young people, and adults at risk to keep them safe and is committed to working in a way that protects them. The Trust expects all staff and volunteers to share this commitment.



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